

## 7. CORPORATE GRANT SCHEMES

REPORT OF: HEAD OF LEISURE AND SUSTAINABILITY & HEAD OF ECONOMIC PROMOTION AND PLANNING

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Wards Affected: All  
Key Decision No

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### Purpose of the report

1. The purpose of this report is to present nine Facility, Small Revenue and Community & Economic Development grant applications for consideration by the Cabinet Grants Panel.

### Summary

2. A summary of the applications to be considered and the recommendations from the Grants Assessment Group on the level of financial assistance to be awarded to each organisation are detailed as follows:

### Facility Grants

Organisation	Purpose for which award is sought	Total Project Cost	Award Requested	Award Suggested
Slaugham Parish Council	New sports and community pavilion at Finches Field Recreation Ground, Pease Pottage	525,000	500,000	472,842
Hurstpierpoint and Sayers Common Parish Council	South Avenue play area upgrade	99,943	99,943	99,943
<b>Total</b>		<b>624,943</b>	<b>599,943</b>	<b>572,785</b>

### Community and Economic Development Grants

Organisation	Purpose for which award is sought	Total Project Cost	Award Requested	Award Suggested
East Grinstead Town Council	Summer events programme	11,000	4,000	4,000
<b>Total</b>		<b>11,000</b>	<b>4,000</b>	<b>4,000</b>

## Small Revenue Grants – Queens Birthday Celebrations

Organisation	Purpose for which award is sought	Total Project Cost	Award Requested	Award Suggested
Ansty Residents Association	Village Picnic and Cream Tea (12 June 2016)	400	400	250
Age Concern Hassocks and District Ltd.	Lunch and Entertainment (April 2016)	420	250	250
Turners Hill Day Centre	Lunch and Entertainment (21 April 2016)	250	250	250
Mid Sussex Older Peoples Council	Heritage Event (Apr – Jun 2016)	1,000	500	500
Haywards Heath Town Council	Sports Day Family Picnic (12 June 2016)	1,500	1,000	500
Haywards Heath Town Council	Jubilee Gardens Regeneration (May 2016)	2,500	1,000	500
<b>Total</b>		<b>6,070</b>	<b>3,400</b>	<b>2,250</b>

## Recommendations

***Members of the Panel are requested to consider and decide upon the recommendations for each of the above applications, summaries of which are attached in Appendices A, B and C of this report.***

## Background

1. This is the fourth meeting in the 2015/2016 financial year, which considers Small Revenue, Facility and Community and Economic Development grant applications.
2. Applications for all grants are assessed against a standard checklist and considered by a “Grants Assessment Group” to ensure a consistent approach to the awarding of grants.

## Assessment and Policy Context

3. All applications are assessed against the criteria for the grant scheme, the strategic & cultural context and the Council’s corporate priorities.
4. The applications received in this grants round have been considered by the Grants Assessment Group comprising relevant officers from across the authority together with a representative from West Sussex County Council’s Public Health, and, unless there is a conflict of interest, the local Council for Voluntary Service.
5. The Group reaches a consensus as to the merit of each application judged against the agreed criteria and the level of funding that should be recommended to the Cabinet Grants Panel.
6. The presence of outside representatives on the group has enabled effective information exchange with regard to any possible duplication of funding and service delivery. A summary of the assessment of each application is included within the individual project reports in Appendices A, B and C.
7. All organisations have met the basic criteria and specific grant criteria, i.e. are fully constituted voluntary and not for profit organisations, and have provided the relevant information to support their application.

8. In April Queen Elizabeth II will become the first reigning British monarch to reach the age of 90. The Queen's birthday is on 21 April and to celebrate the occasion a series of events will be taking place in April, May and June. Official events include an extravaganza at Windsor Castle 12-15 May, a weekend of celebration 10-12 June including a Service of Thanksgiving at St Paul's Cathedral, Trooping the Colour and a street party on The Mall. The Government is encouraging people to organise local events and the Council has invited applications for grants of up to £500 toward community celebrations.

### Other Options Considered

9. The grants provided by this Council are 'pump priming' in the context of enabling the applicants to lever in substantial monies from other organisations, grant-giving charities and national schemes.

### Financial Implications

10. All Facility Grants are funded through the use of S106 contributions which the Council holds for the enhancement of capacity for sport, community buildings and other purposes as a result of residential development.
11. Following various small underspends on previously agreed grants and a decision by the Cabinet at their November meeting the current fund stands at:

Scheme	Fund as at 1 <sup>st</sup> April 2015	Additional funds approved	Allocated and spent to date	Balance
Community & Economic Development	£128,257	£100,000*	(£126,079)	£102,178

\* Cabinet agreed to increase the fund by £50,000 at their meeting on 30th November 2015 and by a further £50,000 on 1st February 2016

12. Those allocated and spent grants include some carry over grants which were agreed last financial year and also some Cabinet Member delegate applications agreed during this year.
13. If Members agree to the recommendations the balance will be reduced by £6,250 leaving a remainder of £95,928 in the Community & Economic Development fund reserve.

### Risk Management Implications

14. The main associated risks that may impact upon the successful implementation of the decisions arising from this report would be the inability of the funded organisations to carry out the services, activities or equipment purchase for which funding had been awarded.
15. Additionally, the sharing of information with West Sussex County Council will ensure that organisations are not being double-funded for the same purpose.
16. A Contract is signed at the application stage by organisations seeking funding that details the terms and conditions under which the grant is given, including the return of all monies to the Council should the purpose for which the grant is awarded not materialise. In respect of Facility Grants, the Council may impose additional safeguards.

17. All organisations are requested to complete an End of Grant Report at the end of the funding period and required to submit information relating to the grant including purchase invoices, details of the number of residents benefiting from the grant, annual accounts, how the grant was used etc.
18. It is considered that these measures would mitigate the main risks from materialising and indicate a low-risk to the successful outcomes arising from this report.

### **Equality and customer service implications**

19. As part of the assessment process all of the organisations applying for funding from the Council have complied with the required conditions of funding and have the requisite policies and procedures in place including any other relevant legislation.

### **Legal Implications**

20. The Council is not obliged to provide grant funding, but by virtue of section 1 of the Localism Act 2011, it is able to do anything which it considers is likely to achieve the promotion of the economic, social or environmental wellbeing of its area. This includes the incurring of expenditure, giving financial assistance to any person (or organisation) and entering into arrangements or agreements with any person.

### **Background Papers**

Grant applications and associated documentation for the Small Revenue Grants and individual Facility Grant project files are held in the Community Services and Culture and Economic Development Sections.